



**DEPARTMENT OF NEW YORK  
SONS OF UNION VETERANS OF THE CIVIL WAR**

*Honoring the memory of the Grand Army of the Republic and the men from New York who saved the Union  
1861-1865.*

<http://nysuvcw.org>

**Department Communication # 6, November 20, 2023**

**Important Filing Dates Reminder**

At our recent Mid Year Meeting, Secretary Bob Pugsley again emphasized the importance of filing your Camp Annual Report Forms on a timely basis.

The first step is to make sure that, in accordance with National Regulations, your Camp's annual dues notices are in the mail to your brothers no later than December 1, 2023.

If your Camp's fiscal year ends June 30, 2023 your 990-N Filing Deadline was November 15, 2023. If your Camp's fiscal year ends December 31, 2023 your 990-N Deadline is May 15, 2024. Do not lose your Camp's tax exempt status by failing to file on time!

In accordance with Department By-Laws, the Certification of Election & Installation of Camp Officers, Form 22 is due on or before February 15, 2024.

Similarly, in accordance with National Regulations your Camp's Annual Report Form 27, is due on or before April 30, 2024 along with the appropriate per capita payment and an updated Camp Roster with updated member street and email addresses. Remember, the Secretary must, in less than 30 days, reconcile and compile all the Camps reports into one document that "adds up" at that same time as he his working hard to ensure the upcoming Encampment is a success. The least we can do is file our reports on time.

Thank you for your cooperation. Please contact me, or the Department Secretary if you need help or you anticipate not making the deadline dates.

Yours in Fraternity, Charity, & Loyalty

**Edward P. O'Brien**

Edward P. O'Brien, PCC  
NY Department Commander